

Spam Notification E-Mails

Office 365 Spam Filter

This is a newly enabled feature for current Faculty, Students, and Staff at NSU. Office 365 automatically quarantines messages that are believed to be spam. This is to reduce the amount of clutter in your inbox and ensure that only relevant messages are presented to you. It also helps prevent malicious messages from ever making it to your inbox.

What messages get flagged as spam?

Mostly messages from senders that have been previously flagged as having a low reputation or for sending spam in the past. However, if a legitimate email you receive does get flagged as spam, don't worry! You will receive an email report that lists all messages in your quarantine that were flagged as spam in the past day. From there, you can release any incorrectly-flagged messages directly to your inbox.

What does the report look like?

The message always gets sent from quarantine@messaging.microsoft.com and will look like the message in the screenshot below:

From: quarantine@messaging.microsoft.com [mailto:quarantine@messaging.microsoft.com]
Sent: Thursday, February 16, 2017 8:15 PM
To: [REDACTED]
Subject: Spam Notification: 1 New Messages



Dear [REDACTED]@nova.edu:

You have 1 new spam-quarantined messages as of Feb 17, 2017 12:00 AM (UTC) which are listed below along with the actions that can be taken:

Release to Inbox: Send the message to your Inbox.

Report as Not Junk: Send a copy of the message to Microsoft for analysis.

Sender	Subject	Date (UTC)	Size	Release	Report
" tiaadirect@e.tiaa.org " < tiaadirect@e.tiaa.org >	[REDACTED] get more in 2017—8x the national average	Feb 16, 2017 7:11 PM	49976	Release to Inbox	Report as Not Junk

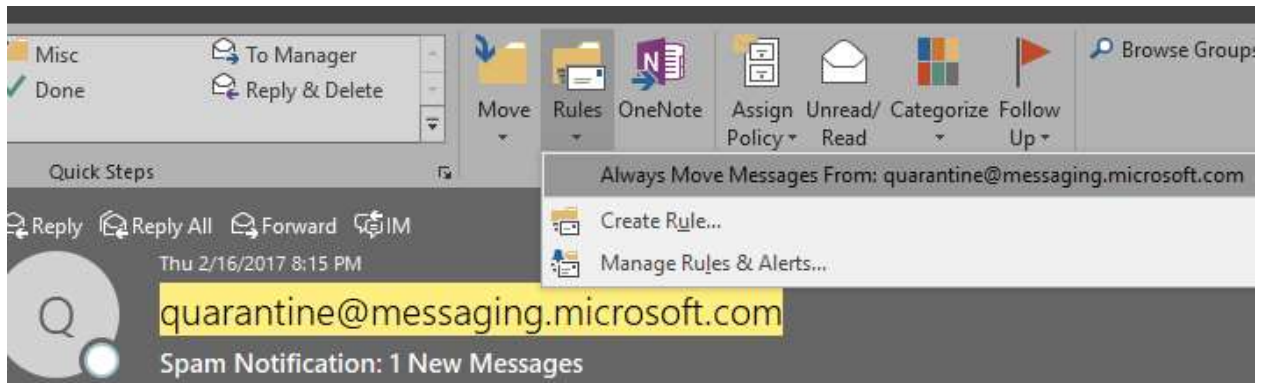
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I don't want to receive these messages

If you do not wish to receive your spam quarantine report, you can easily setup a rule to delete messages from quarantine@messaging.microsoft.com or have them moved automatically to a separate folder:

Using Outlook 2016:

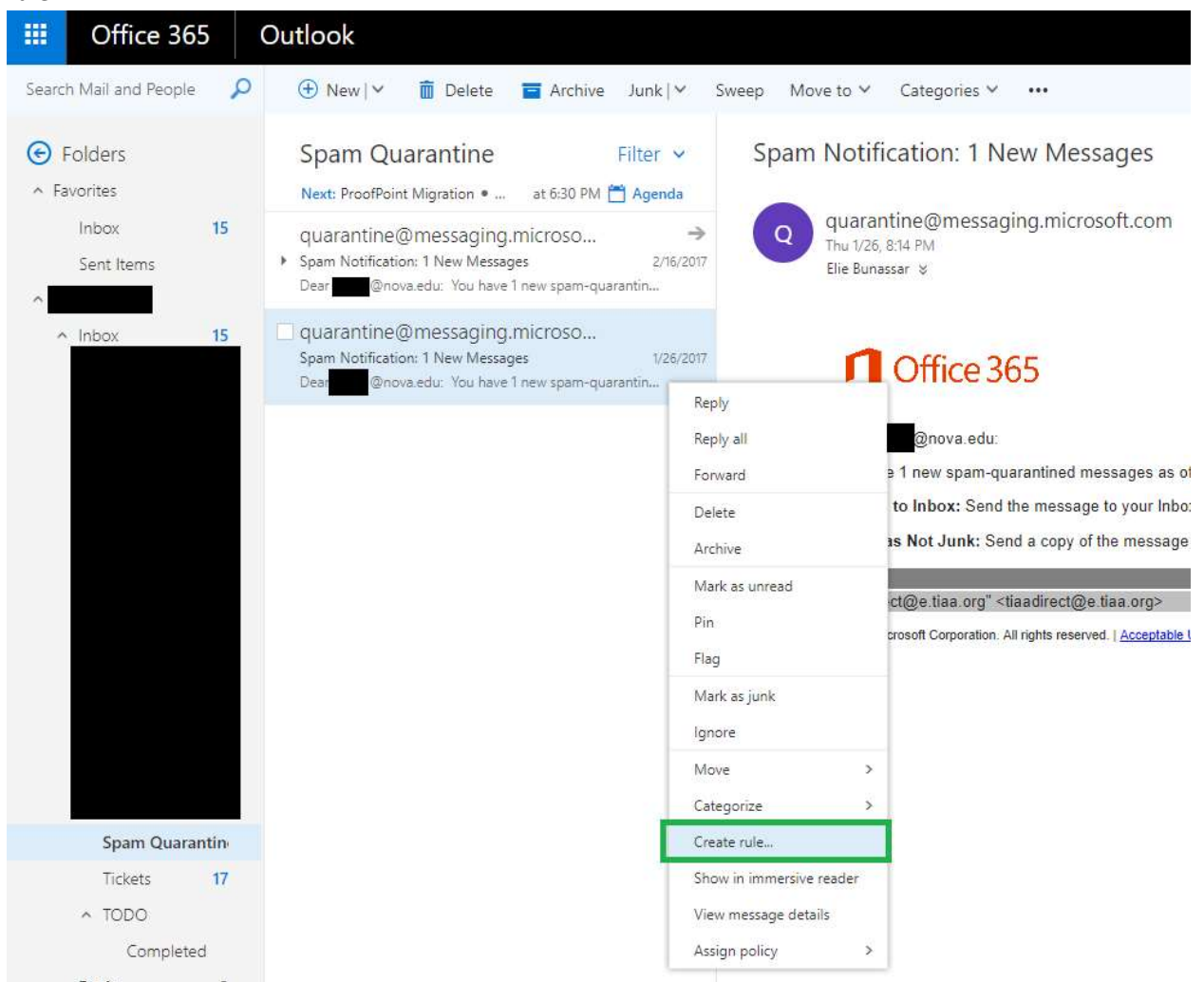
1. Select a message from quarantine@messaging.microsoft.com:
2. In the top ribbon, select the "Rules" option and then select "Always Move Messages From: quarantine@messaging.microsoft.com"



3. In the “Rules and Alerts” window, select the folder where you would like the message to be automatically moved to, or select the “Deleted Items” folder if you want them to be deleted automatically, then click OK.

Using OWA:

1. Login to Office365.nova.edu and open the Outlook Web App.
2. Highlight one of the messages from quarantine@messaging.microsoft.com and choose “Create rule...”



3. On the “New inbox rule” page, click the “Select one...” link next to the “Move the message to folder dropdown, or select a custom action to take (such as delete the message).