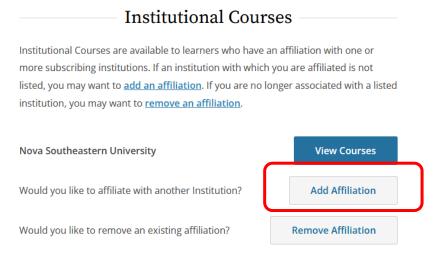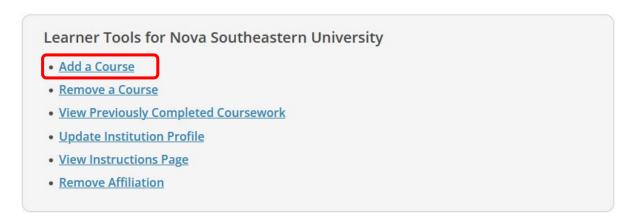# Add the Required CITI Training Course (if you already have an account affiliated with NSU)

1. Log into your CITI account.
2. On your 'My Courses' or homepage, click 'View Courses' next to Nova Southeastern University.

Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to add an affiliation. If you are no longer associated with a listed institution, you may want to remove an affiliation.

Nova Southeastern University   **View Courses**

Would you like to affiliate with another Institution?   **Add Affiliation**

Would you like to remove an existing affiliation?   **Remove Affiliation**
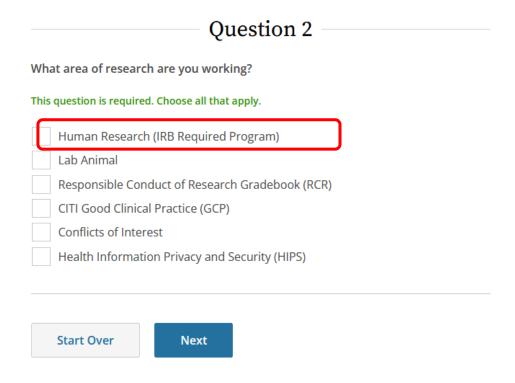
3. Scroll to the bottom of the page and under 'Learner Tools for Nova Southeastern University' click on 'Add a Course'. Follow the steps below to complete registration.

Learner Tools for Nova Southeastern University
- Add a Course
- Remove a Course
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions Page
- Remove Affiliation

Question 2: What Area of research are you working?

Select "Human Research (IRB Required Program)". If this is for IRB related purposes, you MUST select 'Human Research (IRB Required Program)'. All other selections will not meet the IRB Human Subjects Training requirement. To continue, click 'Next'.

Question 2

What area of research are you working?

This question is required. Choose all that apply.

- [ ] Human Research (IRB Required Program)
- [ ] Lab Animal
- [ ] Responsible Conduct of Research Gradebook (RCR)
- [ ] CITI Good Clinical Practice (GCP)
- [ ] Conflicts of Interest
- [ ] Health Information Privacy and Security (HIPS)

Start Over **Next**

Question 3: Select the group appropriate to your research activities.

NSU researchers* have only two options for groups their research activities fall under. Regardless of research focus, researchers are required to complete the course assigned to their Center/College, no exceptions.

- Group 1: Biomedical (HPD) Researchers
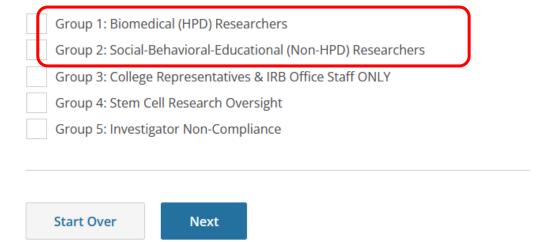- Group 2: Social-Behavioral-Educational (non-HPD) Researchers

*All non-NSU affiliated researchers (co-investigators, research assistants, coordinators, etc.) can complete the NSU course for the Center/College with whom they are collaborating for free.

IMPORTANT: Do not take Group 3, Group 4, and Group 5 . These groups are for specific users and the IRB Office will not accept them as proof of the required Human Subjects Training. If you submit anything other than Group 1 or Group 2, you will have to retake the CITI training.

Question 3

Select the group appropriate to your research activities.

This question is required. Choose all that apply.

☐ Group 1: Biomedical (HPD) Researchers

☐ Group 2: Social-Behavioral-Educational (Non-HPD) Researchers

☐ Group 3: College Representatives & IRB Office Staff ONLY

☐ Group 4: Stem Cell Research Oversight

☐ Group 5: Investigator Non-Compliance

Start Over   **Next**

To complete registration, click 'Next'.

Registration Complete

Your registration is now complete. Click 'Start Now' to access your training modules. There are 21 required modules to complete. You must achieve an average score of at least 80% on all quizzes associated with this course's module requirements.

✅ You are now enrolled in the course(s) you selected.

✅ Your registration has been completed successfully.

Show Courses for: Nova Southeastern University ▼   Institution List

Nova Southeastern University

Active Courses   Learner Tools

You have no active courses for this Institution.

Courses Ready to Begin   Learner Tools

Nova Southeastern University
Group 1: Biomedical (HPD) Researchers
Stage 1 - Basic Course

0 / 21 modules completed

Start Now