

# NSU Cayuse Data Dictionary - Proposal Form

Order on Form	Form Section	Key Data Fields	Short Label	Label	Description
0	N/A	Key Data Field	Created Date	N/A	Date the proposal was created.
0	N/A	Key Data Field	PI	N/A	Principal Investigator, pulled from the Research Team Object.
0	N/A	Key Data Field	PI Unit	N/A	PI Unit, pulled from the Research Team Object.
0	N/A	Key Data Field	Proposal #	N/A	Cayuse proposal number.
0	N/A	Key Data Field	Status	N/A	Status of the Cayuse proposal record.
1	General Info	Key Data Field	Sponsor	Funding Agency (If not listed, choose "Organization Not Listed" and then specify below):	The is NSU's direct sponsoring agency.
2	General Info	Key Data Field	Prime Sponsor	Prime Funding Agency (if applicable):	If this award is pass-through funding, please list the prime agency.
5	General Info	Key Data Field	Agency Type	Agency Type:	This is connected to NSU's direct sponsoring agency.
6	General Info	Key Data Field	Source of Funds	Source of Funds:	This is connected to the prime funding agency, based on the origin of funds. If no prime agency, then the source is based on the direct funding agency. Private Philanthropic and Foreign Private Philanthropic refer to awards counted in IA's CASE totals.
8	General Info	Key Data Field	Sponsor Deadline	Sponsor Deadline:	If no sponsor deadline, list the planned submission date.
15	General Info	Key Data Field	Full Project Title	Title of Project:	Please capitalize each main word in the title for reporting purposes. Example: The Effects of Filling Out Forms on Researcher Attention Spans
16	General Info	Key Data Field	Project Start Date	Project Start Date:	Indicate the estimated start date.
17	General Info	Key Data Field	Project End Date	Project End Date:	Indicate the estimated end date.
18	General Info	Key Data Field	Admin Unit	College/Unit Responsible for Proposal:	Please select the college/unit that will be responsible for administering the award if awarded.

# NSU Cayuse Data Dictionary - Proposal Form

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27	General Info	Key Data Field	Activity Type	Activity Type:	The functional activity that defines the work performed on the sponsored project. This is tied to the Facilities & Administrative (F&A) rates, negotiated with the federal government, to reimburse F&A costs for the activity.
28	General Info	Key Data Field	Proposal Type	Proposal Type:	New (project not previously funded by the agency), Resubmission (of a previously submitted project), Revision (of a previously submitted project), Renewal (competing continuation of a project that was previously funded by the agency), Noncompeting Continuation (continuation of a previously funded project for which no competition occurs), Pre-Proposal (when required by the sponsor), Supplement (request for additional funds for an already funded project), and Transfer (transfer of an award to NSU, usually with a new faculty member coming on board).
29	General Info	Key Data Field	Instrument Type	Funding Instrument Type:	The expected award instrument. Note: Subcontract whenever it is pass-through funding. Philanthropic Grant will be counted in Institutional Advancement (IA)€™s CASE totals; please discuss with your OSP Grant Officer if questions.
38	Personnel	Key Data Field	Research Team	List all NSU key investigators for the project, starting with the Principal Investigator. An effort commitment, expressed as a % of total effort, is the time a person agrees to work on a sponsored project, whether paid by the sponsor or cost shared by NSU.	See label - self explanatory.
39	Personnel	Key Data Field	contact-PI	NSU Contact Principal Investigator:	List the NSU Contact PI for the submission (for OSP routing/management purposes).

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65	Subcontractors & Consultants	Key Data Field	Subcontractors	Does the proposed research include any subcontractor(s)?	See label - self explanatory.
66	Subcontractors & Consultants	Key Data Field	Proposed Subrecipients	Proposed Subrecipient(s)	Select the proposed Subrecipient(s) using the finder.
120	Budget	Key Data Field	Total Sponsor Costs	Total Sponsor Project Cost	The "Total Sponsor Costs" from the "Display summary from Budget Builder" table above.
121	Budget	Key Data Field	Indirect Cost Rate	Indirect (F&A) Rate	See label - self explanatory.
122	Budget	Key Data Field	IDC Rate	Please indicate the rate as a percent (%)*.	Specify Rate as a Percentage
123	Budget	Key Data Field	FA Rate Type	F&A Rate Type (Historical Data Only)	See label - self explanatory.
128	Budget	Key Data Field	Cost Sharing Included	Does this proposal include funds or contributions in the form of cost sharing or matching? DO NOT include unallowable costs (i.e., proportional salaries over the salary cap) or third-party matching/in-kind.	See label - self explanatory.
132	Budget	Key Data Field	Total Internal Cost Sharing	Total NSU Cost Sharing	See label - self explanatory.
134	Budget	Key Data Field	Cost Sharing Unit	Select the unit(s) providing the funds (select all that apply).	See label - self explanatory.
141	Application Abstract	Key Data Field	Proposal Abstract	Proposal Abstract	Provide a succinct and accurate description of the proposal in no more than 1000 words. The abstract must capture the academic significance of the research, the hypotheses or research questions to be addressed, the approach and feasibility of the study.

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146	Attachments and Submission Notes	Key Data Field	Proposal Funded	Was the proposal funded?	See label - self explanatory.
147	Attachments and Submission Notes	Key Data Field	Proposal Withdrawn Voided	Was this proposal withdrawn or voided?	See label - self explanatory.
148	Attachments and Submission Notes	Key Data Field	Full Subm Proposal Confirm	Confirm a full copy of the submitted proposal has been included in the proposal record.	See label - self explanatory.

# NSU Cayuse Data Dictionary - Award Form

Order on Form	Form Section	Key Data Fields	Short Label	Label	Description
0	N/A	Key Data Field	Admin Assigned	N/A	Award Administrator Assigned to the record.
0	N/A	Key Data Field	Award #	N/A	Award number assigned in Cayuse.
0	N/A	Key Data Field	PI	N/A	Principal Investigator, pulled from the Research Team Object.
0	N/A	Key Data Field	PI Unit	N/A	PI Unit, pulled from the Research Team Object.
0	N/A	Key Data Field	Status	N/A	Status of the Cayuse award record.
1	General	Key Data Field	Full Project Title	Award Title:	Please capitalize each main word in the title for reporting purposes. Example: The Effects of Filling Out Forms on Researcher Attention Spans. If the sponsor has indicated that information is not to be disclosed due to confidentiality or other restrictions, list Project Title as "Title Withheld."
2	General	Key Data Field	Sponsor	Funding Agency:	The is NSU's direct sponsoring agency.
3	General	Key Data Field	Agency Type	Funding Agency Type:	This is connected to NSU's direct sponsoring agency.
4	General	Key Data Field	Prime Sponsor	Prime Funding Agency (if applicable):	If this award is pass-through funding, please list the prime agency.
5	General	Key Data Field	Source of Funds	Source of Funds:	This is connected to the prime funding agency, based on the origin of funds. If no prime agency, then the source is based on the direct funding agency. Private Philanthropic and Foreign Private Philanthropic refer to awards counted in IA's CASE totals.
6	General	Key Data Field	Flow Through Agency	Flow Through Agency:	This is only applicable if NSU is a 2nd tier subrecipient.
8	General	Key Data Field	Sponsor Award Number	Sponsor Award Number/Doc Number:	See label - self explanatory.

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Order on Form	Form Section	Key Data Fields	Short Label	Label	Description
9	General	Key Data Field	FAIN	FAIN:	See label - self explanatory.
10	General	Key Data Field	Index Number	Banner Account/Index Number:	See label - self explanatory.
12	General	Key Data Field	Admin Unit	Award Admin Dept:	The NSU College/Center responsible for the award.
21	General	Key Data Field	Proposal Type	Proposal Type:	New (project not previously funded by the agency), Resubmission (of a previously submitted project), Revision (of a previously submitted project), Renewal (competing continuation of a project that was previously funded by the agency), Noncompeting Continuation (continuation of a previously funded project for which no competition occurs), Pre-Proposal (when required by the sponsor), Supplement (request for additional funds for an already funded project), and Transfer (transfer of an award to NSU, usually with a new faculty member coming on board).
22	General	Key Data Field	Instrument Type	Award Instrument Type:	The expected award instrument. Note: Subcontract whenever it is pass-through funding. Philanthropic Grant will be counted in Institutional Advancement (IA)€™s CASE totals; please discuss with the OSP Director to make the determination.
23	General	Key Data Field	Activity Type	Activity Type:	The functional activity that defines the work performed on the sponsored project. This is tied to the Facilities & Administrative (F&A) rates, negotiated with the federal government, to reimburse F&A costs for the activity.
24	General	Key Data Field	CFDA or CSFA Number	CFDA Number (if federal funds) or CSFA (if state funds):	Not applicable for vendor relationships. List the CFDA # (if federal source), the CSFA # (if state source) or put N/A.

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Order on Form	Form Section	Key Data Fields	Short Label	Label	Description
28	General	Key Data Field	Award Start Date	Award Start Date:	This start date that is authorized by the sponsor. This is an essential data point for reporting.
29	General	Key Data Field	Award End Date	Current Award End Date:	The end date that is authorized for the current funding period. The GO must update this field for each applicable award action. This is an essential data point for reporting.
32	General	Key Data Field	Multi Year End Date	Period of Performance End Date:	The expected end date for the entire period of performance. May be the same as "Award End Date" if there is only one funding period.
34	Personnel	Key Data Field	Research Team	List all NSU key personnel for the project, starting with the Principal Investigator. An effort commitment, expressed as a % of total effort, is the time a person agrees to work on a sponsored project, whether paid by the sponsor or cost shared by NSU.	See label - self explanatory.
97	Terms & Conditions/Contact Info	Key Data Field	Confidentiality	Does the award document stipulate confidentiality restrictions?	Note: Put yes if (1) the awarding document requires information about the agreement to remain confidential (this would be specified in the terms and conditions) or (2) the funding is industry sponsored.
124	Budget	Key Data Field	Obligated Amount	Total Obligated Amount To Date:	The amount that corresponds to the cumulative authorized total costs. <b>This is an essential data point for reporting.</b>
125	Budget	Key Data Field	Total Expected Amount	Total Expected Amount:	The amount that is expected for the full period of performance. <b>This is an essential data point for reporting.</b>
135	Budget	Key Data Field	1 Total Awd Amt	1 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.

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Order on Form	Form Section	Key Data Fields	Short Label	Label	Description
145	Budget	Key Data Field	2 Total Awd Amt	2 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
155	Budget	Key Data Field	3 Total Awd Amt	3 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
165	Budget	Key Data Field	4 Total Awd Amt	4 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
175	Budget	Key Data Field	5 Total Awd Amt	5 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
185	Budget	Key Data Field	6 Total Awd Amt	6 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
195	Budget	Key Data Field	7 Total Awd Amt	7 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
205	Budget	Key Data Field	8 Total Awd Amt	8 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
215	Budget	Key Data Field	9 Total Awd Amt	9 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.



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Order on Form	Form Section	Key Data Fields	Short Label	Label	Description
225	Budget	Key Data Field	10 Total Awd Amt	10 Total Award Amount	See label. This only corresponds to the associated budget action number ("Amendments"). Use the Total Obligated Amount in reports for the amount authorized to date. Use the Total Expected Amount for the expected total award amount. Note that the Sum of Total Award Amounts 1 through 10 should equal the Total Obligated Amount.
227	Budget	Key Data Field	Indirect Cost Rate	Indirect (F&A ) Cost Rate	See label - self explanatory.
228	Budget	Key Data Field	IDC Rate	Indicate the F&A rate as a number.	Specify Rate
229	Budget	Key Data Field	FA Rate Type	F&A Rate Type	See label - self explanatory.
233	Budget	Key Data Field	Cost Sharing Included	Does this award include funds or contributions in the form of required cost sharing or required cash matching?	See label - self explanatory.
234	Budget	Key Data Field	Cost Sharing Unit	Select the unit that is providing the funds:	See label - self explanatory.
238	Budget	Key Data Field	Total Internal Cost Sharing	Total NSU Cost Share:	See label - self explanatory.
381	Index (Account) Number	Key Data Field	Advance Account	Is this an Advance Account/Index?	See label - self explanatory.
382	Index (Account) Number	Key Data Field	Date Index Created	Date Index Number Created:	This data point is entered by CGA when the index number is created in Banner. This is an essential data point for reporting.
383	Index (Account) Number	Key Data Field	OSP Contact	OSP Contact:	See label - self explanatory.

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Order on Form	Form Section	Key Data Fields	Short Label	Label	Description
389	Index (Account) Number	Key Data Field	Cost Share Index	Cost Share Account/Index Number:	This data point is entered by CGA when the index number is created in Banner.
390	Index (Account) Number	Key Data Field	Program Income Index	Program Income Account/Index Number:	This data point is entered by CGA when the index number is created in Banner.
391	Index (Account) Number	Key Data Field	Child Index	Child Account/Index Number(s):	This data point is entered by CGA when the index number is created in Banner.
415	Index (Account) Number	Key Data Field	Proposed Subrecipients	Proposed Subrecipient(s) for Reference:	See label - self explanatory.