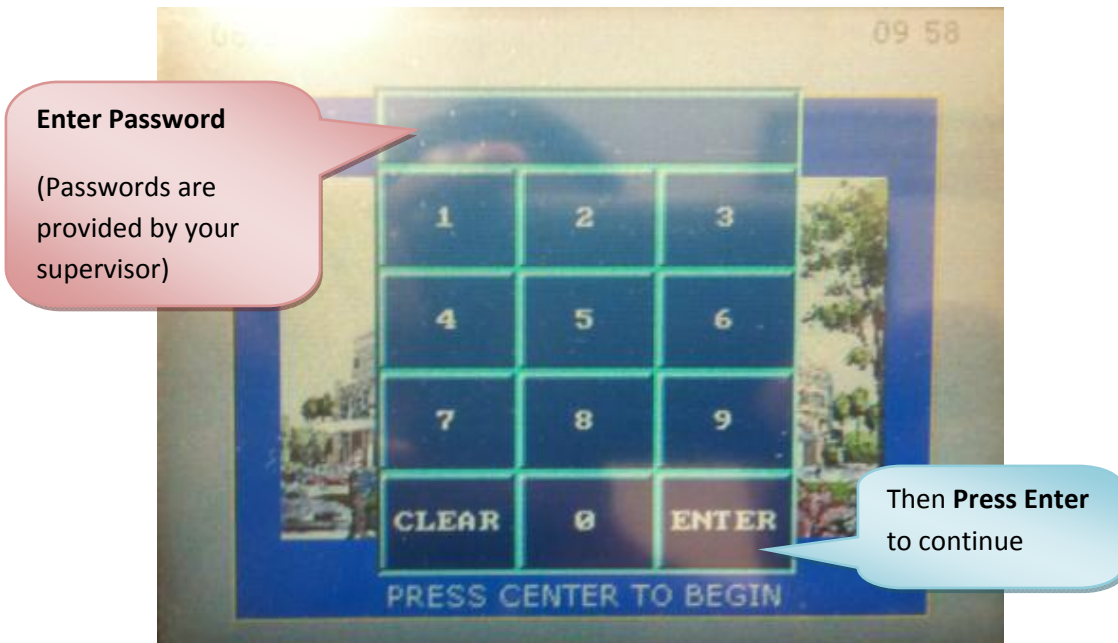




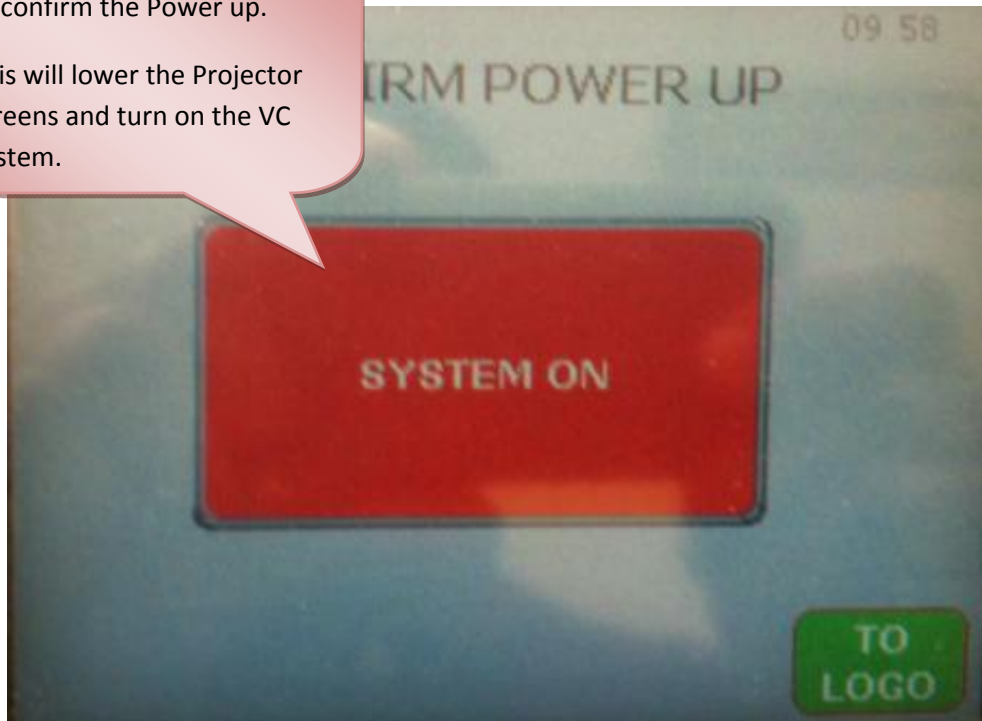
DeSantis Building Electronic Classroom
VIDEO CONFERENCING INSTRUCTIONS FOR LIBRARY ROOM 1040

Turning on the System

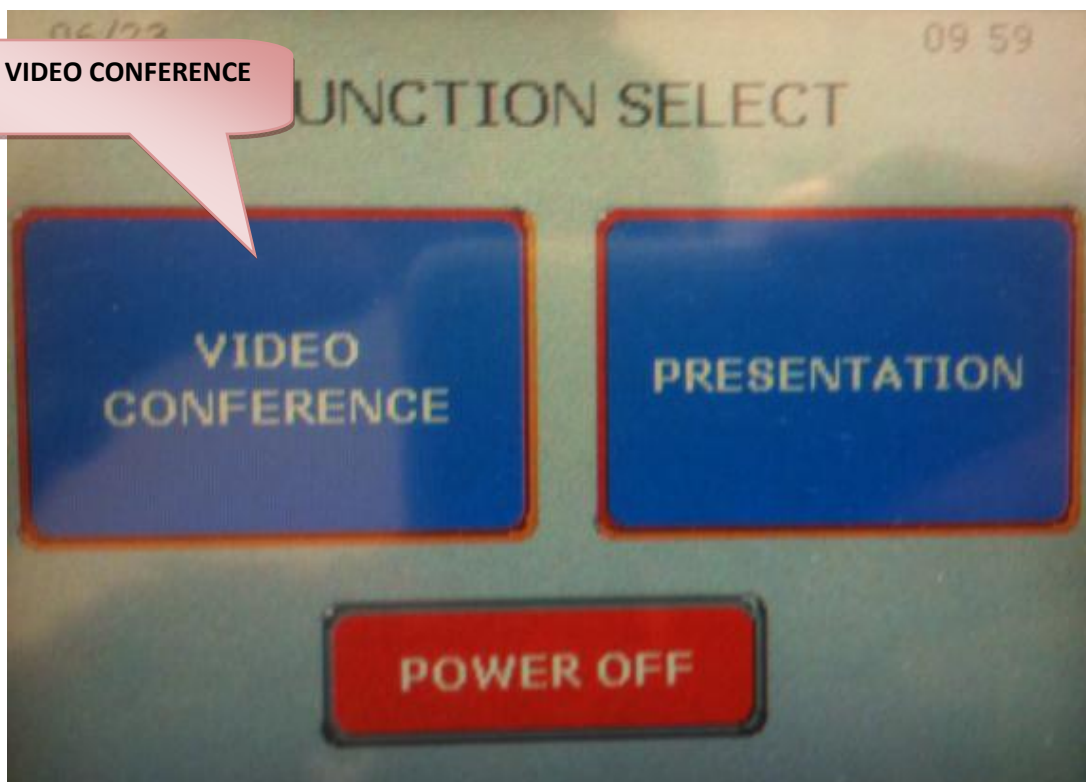


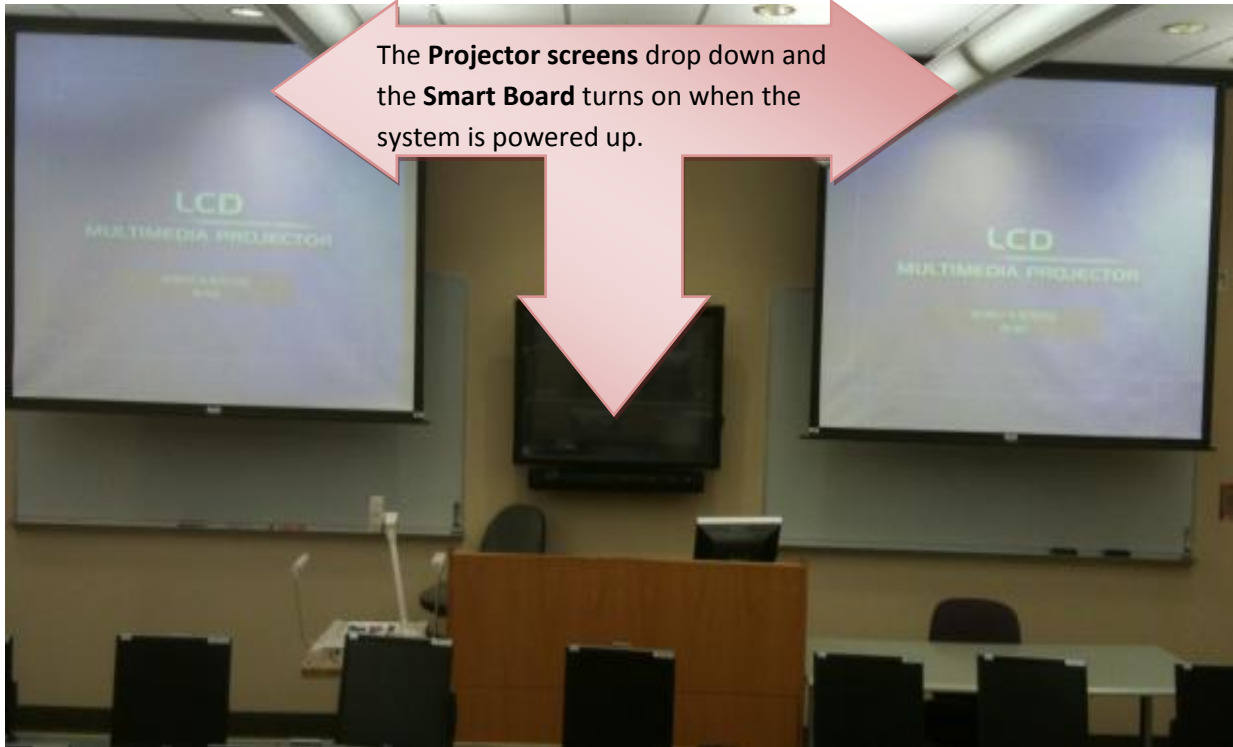
Press the **SYSTEM ON** button to confirm the Power up.

This will lower the Projector screens and turn on the VC System.



Press **VIDEO CONFERENCE**



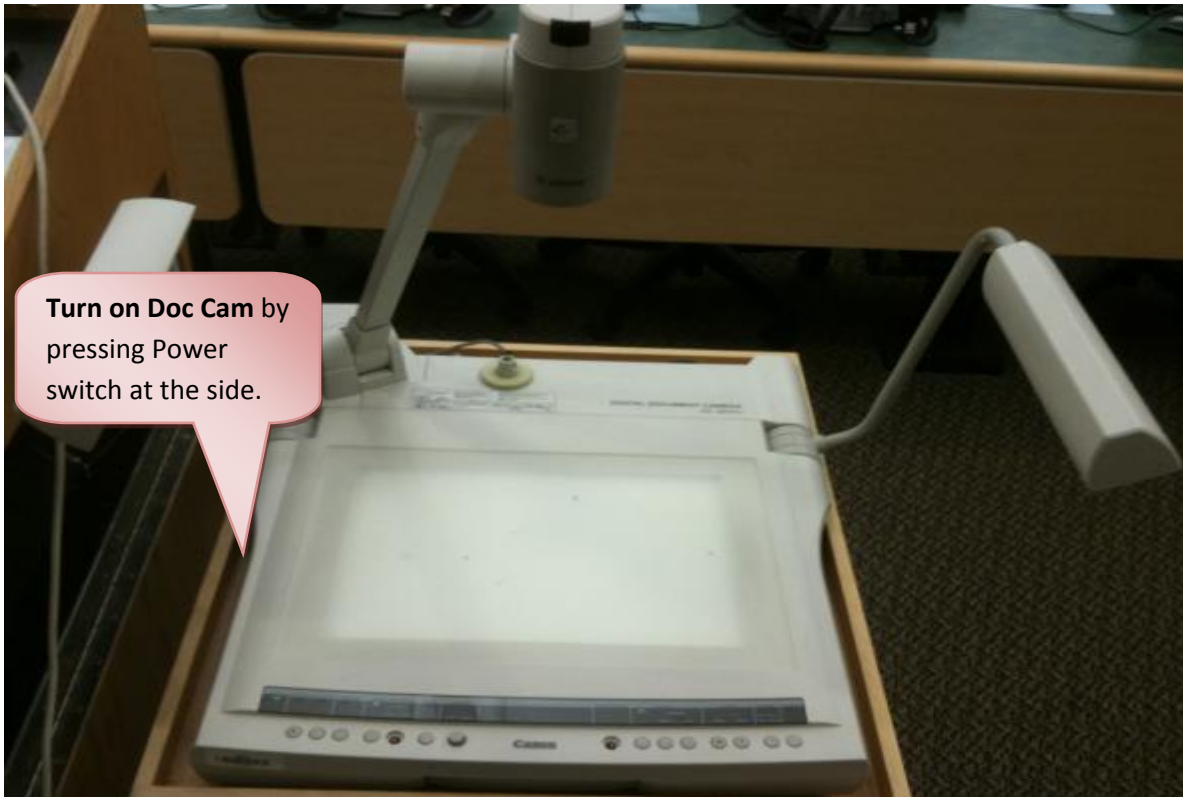


The **Projector screens** drop down and the **Smart Board** turns on when the system is powered up.



NOTE: The Computer should usually be left on

Press power button on the CPU to turn on PC



Turn on Doc Cam by pressing Power switch at the side.



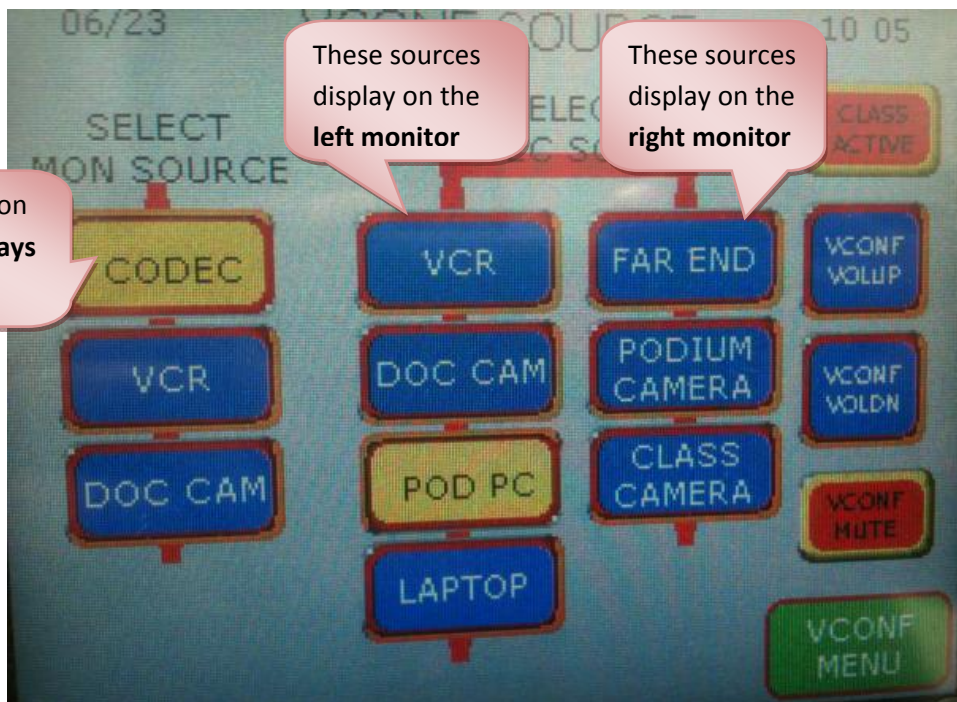
Turn on Video Conferencing monitor at the podium.

Overview of the Touch Panel



Press to display source menu.

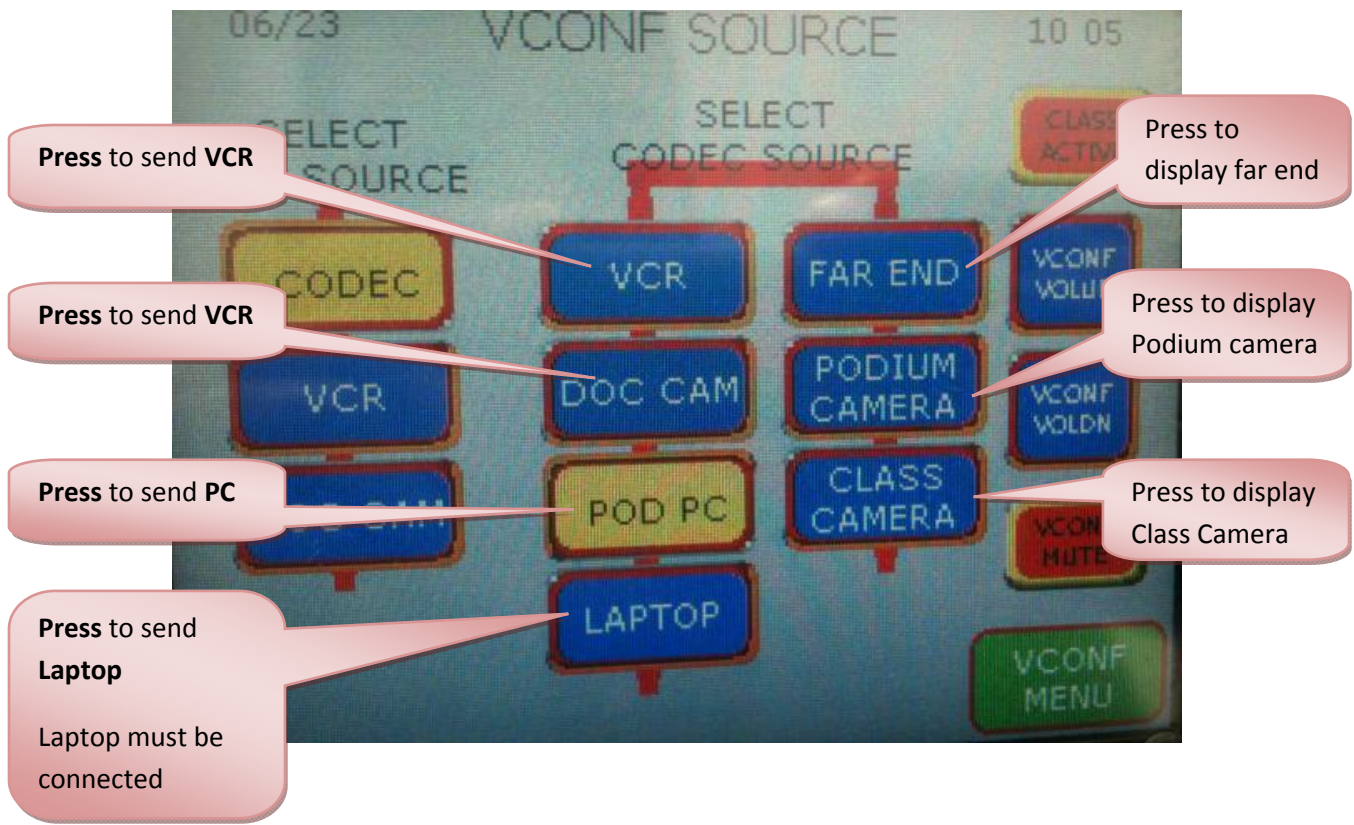
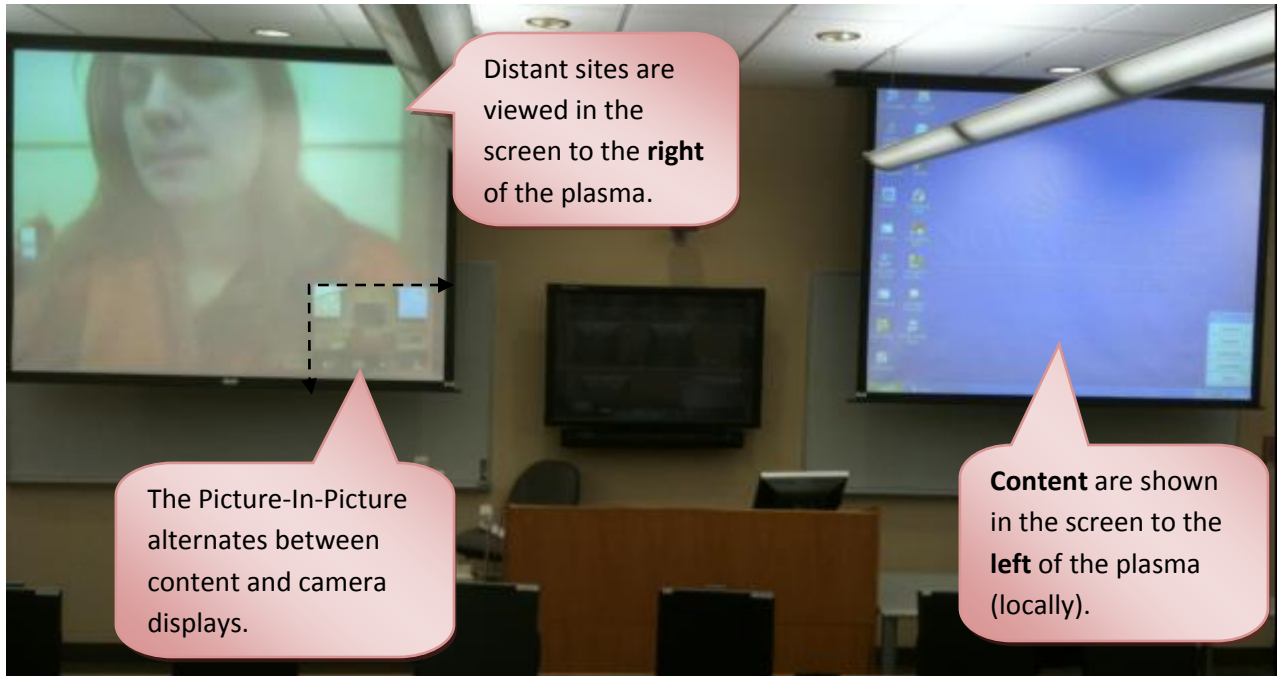
To send PC, DVD/VCR, Doc

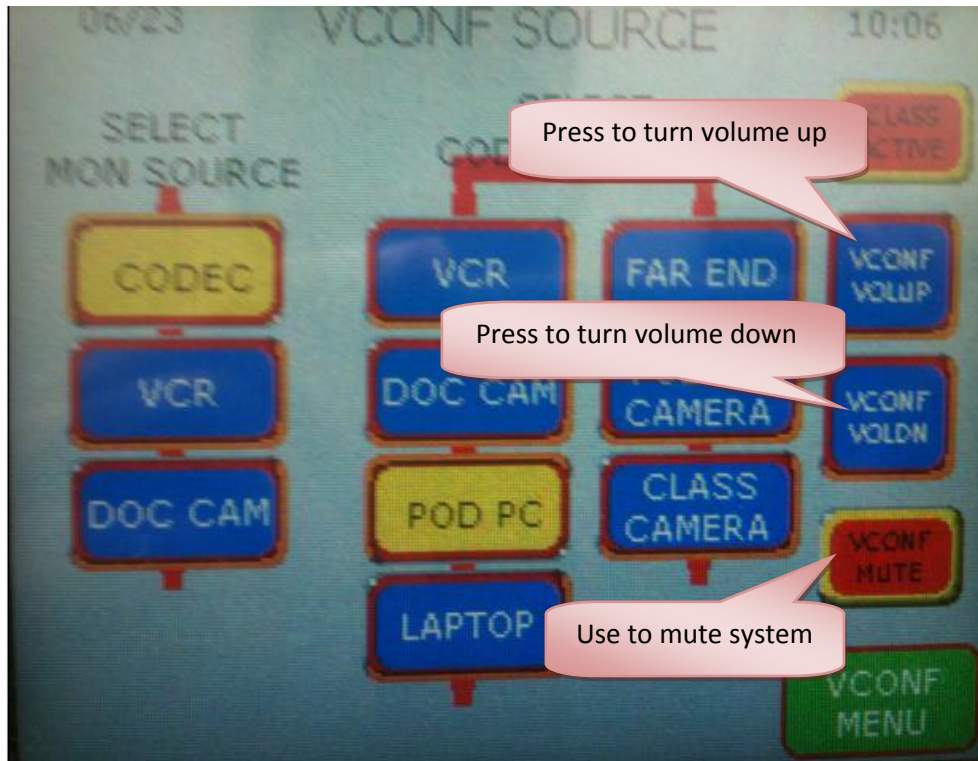


These sources display on the left monitor

These sources display on the right monitor

Make sure Mon Source is **always** on CODEC

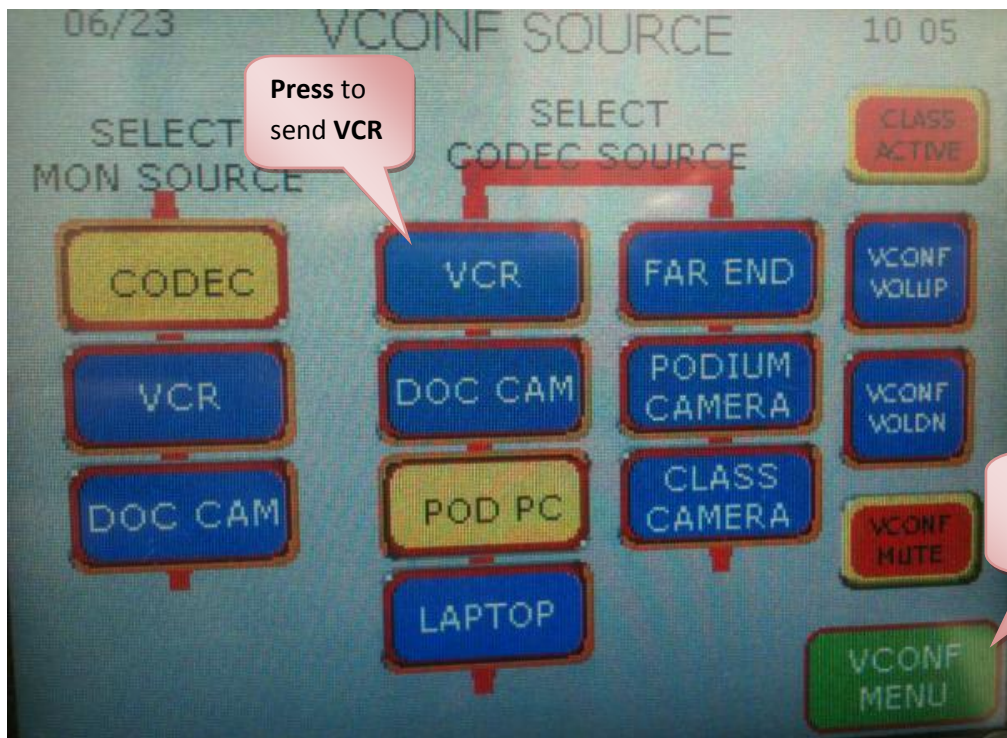




Using the Touch Panel VCR Controls



Press to access function list



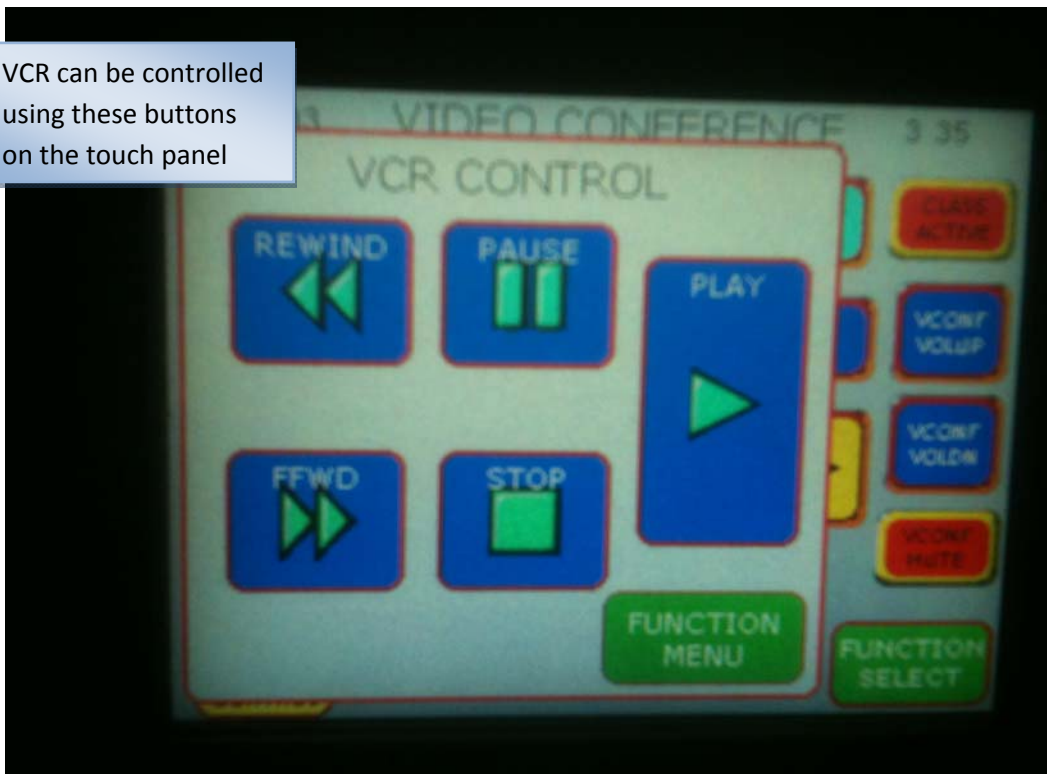
Press to send VCR

Press to return to main screen

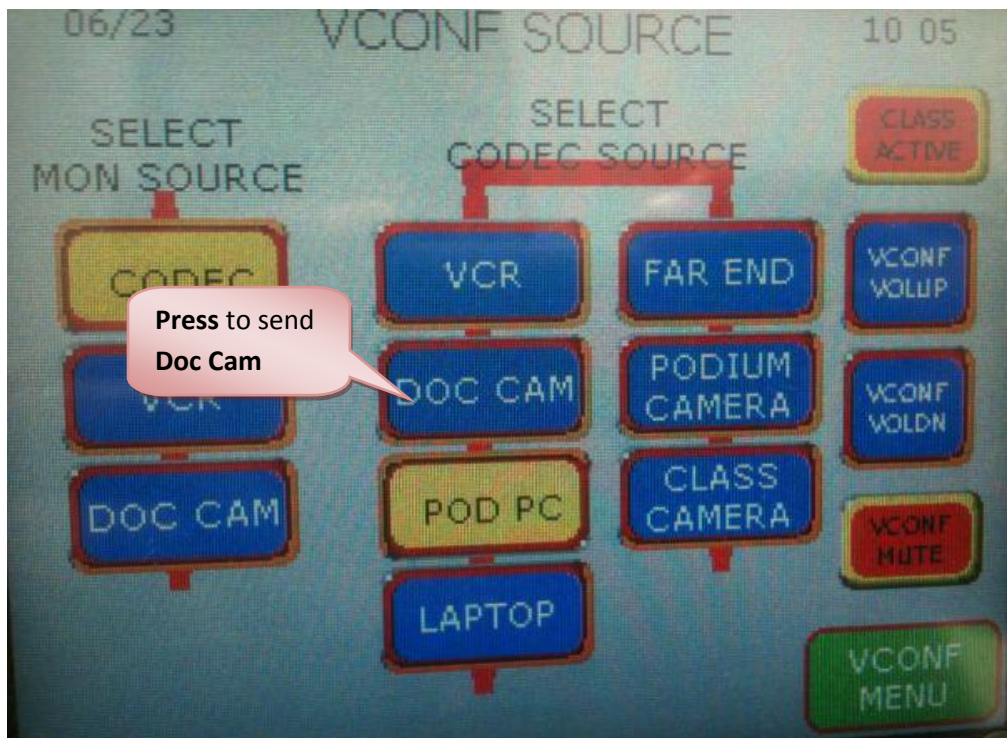
Press to display VCR controls



VCR can be controlled using these buttons on the touch panel



Using the Touch Panel Document Camera Controls



Press to display Doc Cam controls

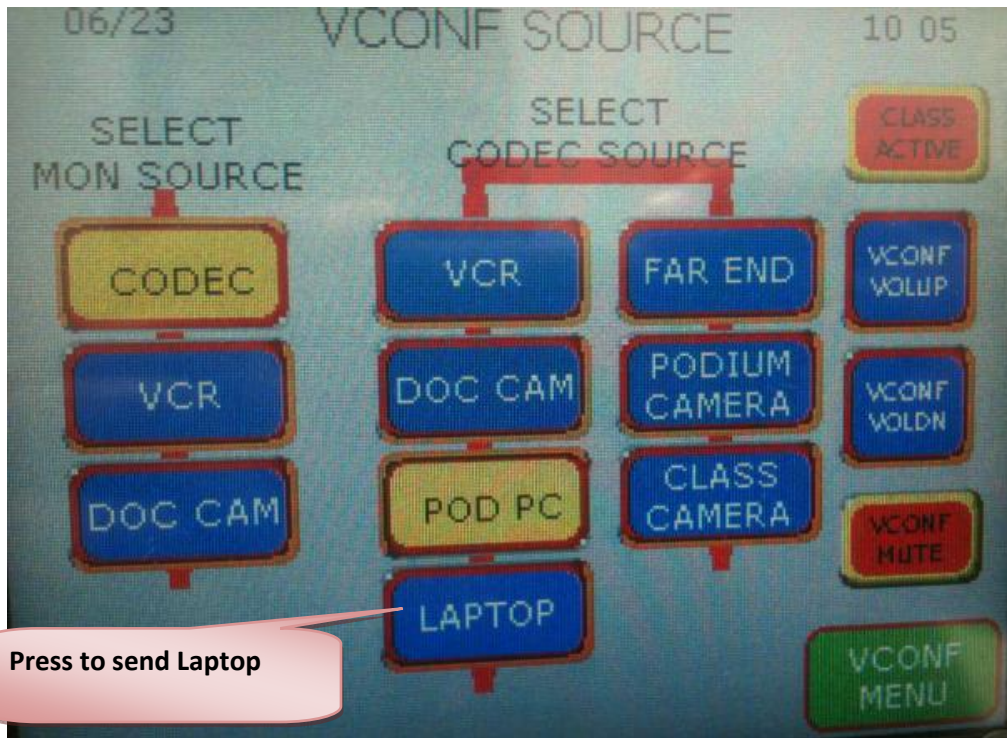


Doc Cam can be controlled using these buttons on the touch panel



Using a Laptop with the Videoconferencing System



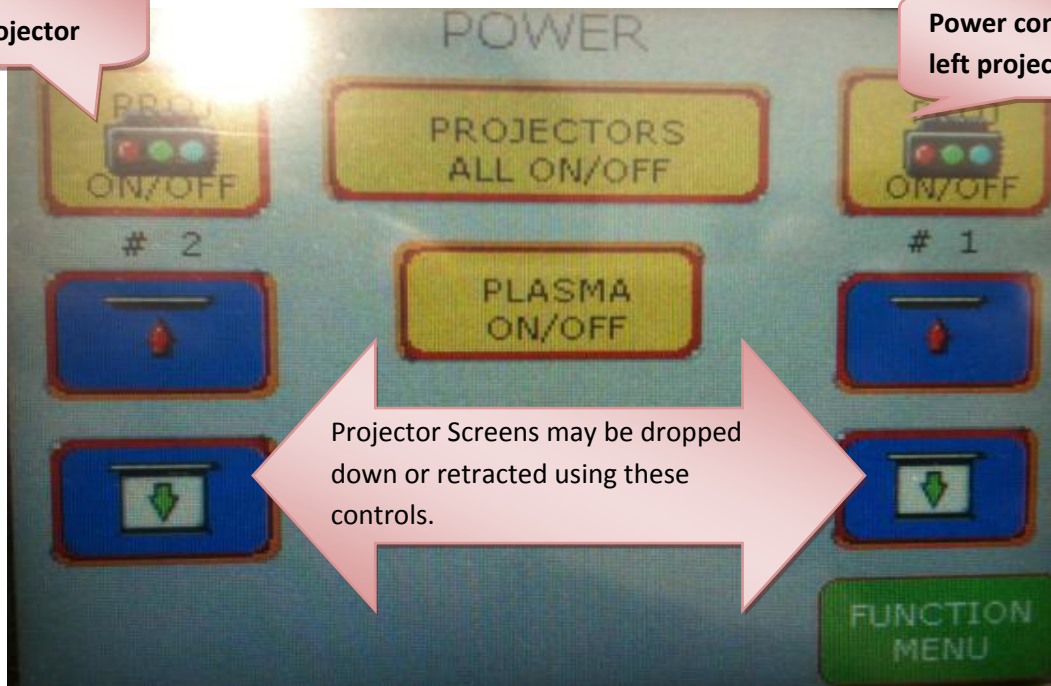


Controlling Projector and Screens from touch Panel



Press to access projector controls

Power control for Right Projector



Power control for left projector

Projector Screens may be dropped down or retracted using these controls.

Shutting Down the System

