

How to create and submit a Tuition Waiver for Dependents – NSU, MSC, UNS

Note: Google Chrome (this is the required browser for this form)

*** Required**

Employee NSU ID	Employee NSU ID
Employee Name	Employee Name
Employee Title	Unknown
Date of Hire	16-AUG-2004
Center/Division Name	R. Patel Coll of Hlth Care Sciences
Primary Department	113661 Doctor of Philosophy, PT
* Telephone Number	<input type="text"/>

1. Type Telephone Number.

NSU

2. Choose NSU.

3. Choose Term.

4. Type CRN.

Choose a school:
 NSU MSC UNS

Select a term: 201820-Fall 2017

Add a class

CRN	Level	Subject	Course	Starts	Ends	Status	Prereqs
22160	Masters - CEC	CISC	0680	21-AUG-2017	10-DEC-2017	Registered	<input type="checkbox"/>

Remove

MSC

2. Select Mailman Segal Center.

3. Select Program.

4. Select Term.

* Choose a school:
 NSU Mailman-Segal Center University School

* Select a program: Programs

- Programs
- Academy
- Access Plus
- Holiday Adventure Camp
- Preschool/Infant Toddler
- Parenting Place
- Summer Adventure Camp
- Starting Right

* Select a term: Term

From the [Tuition Waiver Policies](#):

Once a course has been dropped, receive a grade lower than "C" or Fail in a Pass/Fail setting will not be eligible for a tuition waiver in subsequent terms, the employee must have a GPA of at least 2.0 or be in good standing as defined (see policy for more information). Upon termination, for any reason, prior to the end of a course as it appears in WebSTAR, the employee will be required to pay the tuition for the course.

* Select a program: Programs

* Select a term: Term

- Term
- Fall
- Winter
- Summer

From the [Tuition Waiver Policies](#):

UNS

2. Select University School.

3. Select CAMP.

* Choose a school:
 NSU Mailman- Segal Center University School

* Choose a type:
 CAMP ACADEMIC YEAR

*Select a year: 2017

*Select an activity from the list.

5. Select Activity.

- Activity
- Winter Camp/Spring Camp/Kid Day Off
- SAT/Travel Abroad
- After School Activities
- Summer
- Summer Scholars
- Art Institute

6. Select Academic Year.

7. Select Year.

Choose a type:
 CAMP ACADEMIC YEAR

Select a year: 2017

8. Read a portion of tuition waiver policy in the form and confirm checking the box that the information provided in the form is true and accurate and acknowledge that you have read and agree to abide by the Tuition Waiver/ Reduction Policies.

From the [Tuition Waiver/Reduction Policies](#)

Once a course has started, employees who drop, withdraw, receive a grade lower than "C" or Fail in a Pass/Fail setting will not be eligible to receive a Tuition Waiver/Reduction for the following applicable term. To become re-eligible for a tuition waiver in subsequent terms, the employee must have a GPA of at least 2.0 or be in good standing as defined by the program. The dollar amount of tuition waiver/reduction may be considered taxable income (see policy for more information). Upon termination, for any reason, prior to the end of a course as it appears in [WebSTAR](#), the employee will reimburse the University for the full amount of course(s) and applicable fee(s) for which the employee/family member is presently enrolled. Please note that Audit course(s) are not tuition waiver eligible. *Tuition Waiver/Reduction entries must be submitted prior to, or no later than two (2) weeks after, the start date of class. Late online entries cannot be submitted.

I attest that the information provided above is true and accurate and I acknowledge that I have read and agree to abide by the [Tuition Waiver/Reduction Policies](#).

Submit Cancel / Refresh page

9. Click on Submit button.